

Addendum 1
Washington Landing Maritime Support Facility RFP
April 25, 2025

The Merrimack Valley Planning Commission has released Addendum 1 to the Washington Landing Maritime Support Facility RFP. This Addendum provides responses to the submitted questions; the City Landing Sewer Line Plan and the Drawings from Amesbury OCED with details for the raised wood boardwalk.

Please note that the MVPC will require acknowledgement of all addenda issued to be included on the Price Proposal.

Adrienne Lennon
Merrimack Valley Planning Commission
160 Main Street
Haverhill, MA 01830
Telephone: (978) 374 – 0519
alennon@mvpc.org

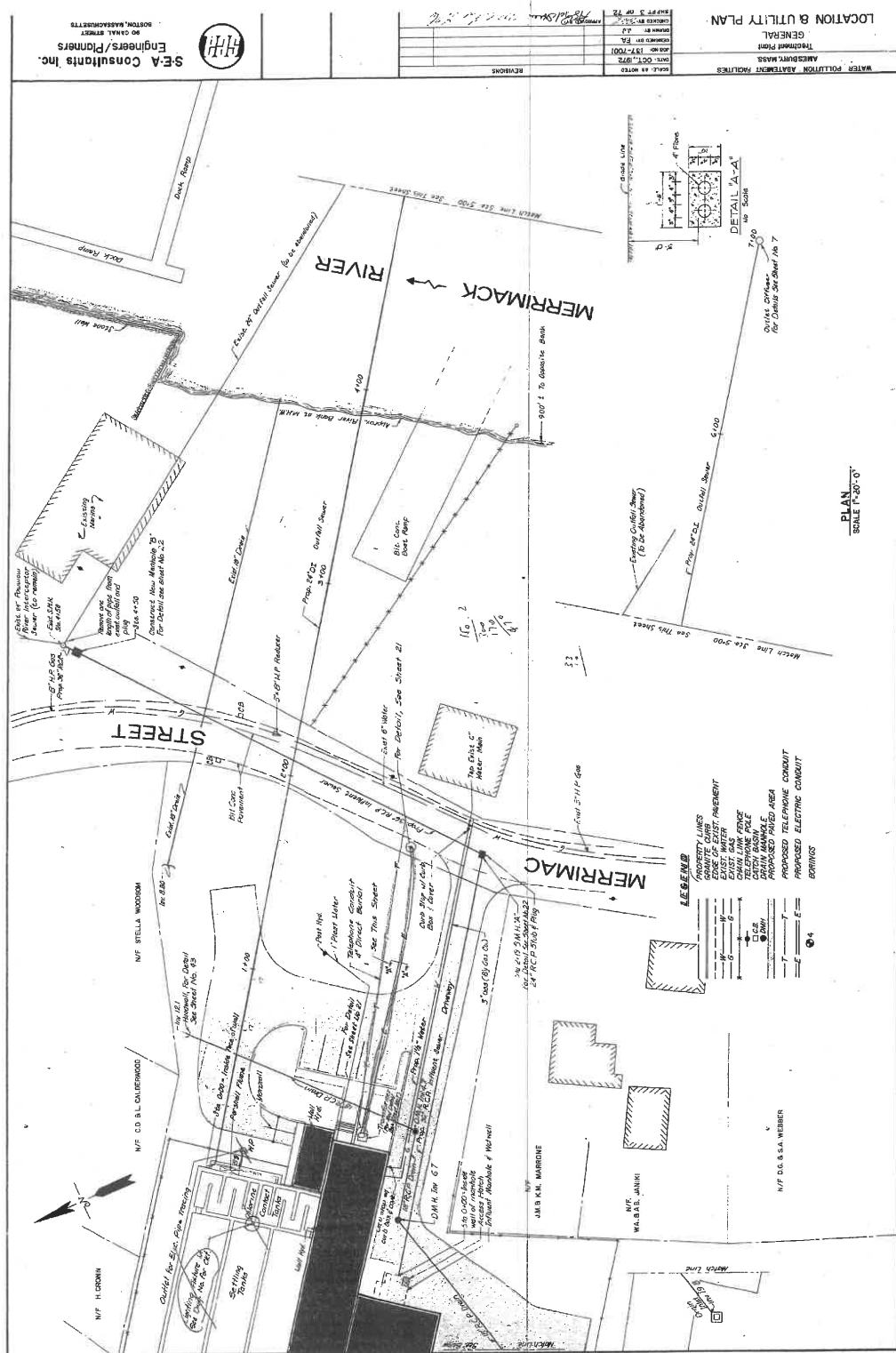
Responses to Submitted Questions

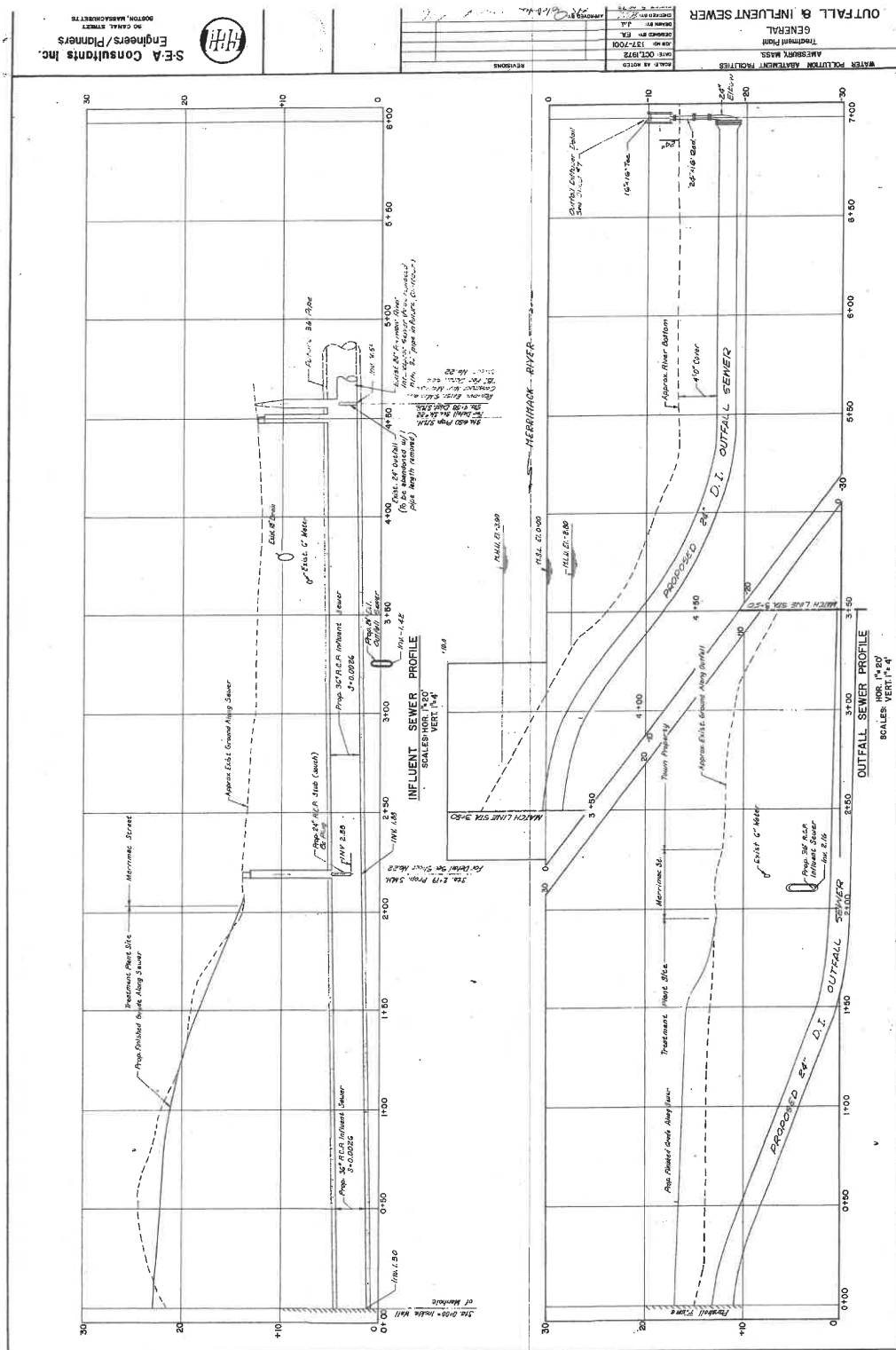
1. Please clarify if the 17.9 percent for WBE/MBE are required to be met by the consultant for this RFP.
 - a. The goal is to meet the WBE/MBE objectives, but it is not a requirement.
2. Per Section 1.A. of the RFP, it indicates waterfront engineering, design, and permitting services. Please verify that development of bid documents, bid phase, and construction phase services are not included in the project scope under this RFP.
 - a. The Bidder will need to provide bid documents and bid phase, not construction phase services.
3. Appendix A, Price Proposal, lists four separate tasks, based on a broken-down component of the proposed work at the site. Please verify that the design, engineering, and permitting work needs to be broken down, as lump sum, per Task as shown on this form. Is it acceptable to provide an alternate cost breakdown of project tasks based on consultants work tasks for the entire project, rather than broken out per project components?
 - a. Yes. It is acceptable to provide an alternate cost breakdown of project tasks based on consultants work tasks for the entire project, rather than broken out per project components.
4. Is it the desire of the City to extend the length of ramp further out into deeper water beyond the existing ramp?
 - a. Yes
5. Is it the desire of the City to have the raised boardwalk ADA-accessible and tie into the future neighboring walkway?
 - a. Yes
6. There is reference to ‘docks’ and ‘finger piers’ in the RFP. Please verify that there will not be fixed piers in the water that vessels will tie up to and that the arrangement shown in the RFP is for seasonal floating bottom-anchored docks.
 - a. The City is open to either a seasonal, bottom anchored ramp and float system, a pier supported structure, or a combination of approaches. The City seeks advice from the bid respondents as to the best installation option. The successful proposal will make recommendations to the city on the best path forward for the design.
7. Assuming seasonal floating docks are figured for berthing of vessels, please verify that the outermost floats will need to be designated and designed as ferry boarding float.
 - a. No. Not within the scope of this RFP. The largest boat proposed to land on the 40ft float will be a 30ft pontoon boat.
8. Please verify that the ferry float dock and access to land will need to conform to ADA requirements.

- a. Yes. The dock pier float system will need to conform to ADA requirements.
- 9. It was discussed at the pre-bid meeting that the harbormaster shack/building will be constructed in the future and that underground utility provisions are to be provided from Merrimac Street to the location of the future harbormaster shack/building. Please verify.
 - a. Yes.
- 10. Will geotechnical explorations be required as part of this project for the future harbormaster building/shack?
 - a. No. Geotechnical explorations will not be required for the future harbormaster support structure.
- 11. Will there be utility services, such as electric and water for the floating docks?
 - a. Yes.
- 12. Will the berthing of vessels exceed ten, or more slips, which would categorize it as a marina by MassDEP definitions?
 - a. No.
- 13. Is a property line survey required for this project?
 - a. Yes.
- 14. Is it the intent to incorporate a nature-based vegetated ‘shoreline restoration’ between the boat ramp and the adjacent neighboring property, or is a more-resilient, coastal engineered structure, similar to adjacent structures, be desired?
 - a. The design will drive the decision of installation methods and materials at the shoreline. The grant award encourages the use of resilient materials in the shoreline restoration.
- 15. Does the City have an established budget for the waterfront engineering, design and permitting scope of work?
 - a. Yes.
- 16. Can the approximate location of the wastewater treatment plant discharge pipe be provided to the team awarded the contract or will the consultant need to investigate/determine the location of the sewer pipe on the parcel?
 - a. Yes.
- 17. Is a property line survey required by the City as part of the scope of work?
 - a. Yes.
- 18. Has MVPC or the City had any preliminary pre-filing meetings with permitting agencies or resource agencies such as Natural Heritage and Endangered Species Program (NHESP) regarding the planned project at Washington Landing? If so, can meeting minutes be made available to bidders?
 - a. No. N/A
- 19. Please provide the details for the raised wooden boardwalk to be borrowed from the adjacent development and discussed at the April 4, 2025, pre-bid meeting.
 - a. Included with this Addendum.

20. Does the scope of work include a foundation design for a future harbormaster building (design of building to be provided from City)?
 - a. No.
21. The RFP states: “all words, signatures and figures submitted on the proposal shall be in ink.” Can you please confirm if signatures for the proposal need to be wet ink or if e-signatures are acceptable?
 - a. Yes, signatures shall be wet ink only.
22. Will the City be responsible for Planning Board approval, if required, or will that be the responsibility of the consultant?
 - a. The Consultant will serve as the representative to the City as the applicant in all review and approval efforts.
23. During the pre-bid site meeting, it was noted that the project shall include utilities from the street to the future harbormasters building. Please clarify what utilities are planned for the site improvements and if they shall be run and stubbed up, or if service conduits shall be buried and utilities run during a future phase of the project.
 - a. Electric, water and sewer utilities are planned for the project. All conduits and pipes shall be run and stubbed.
24. Will the floating docks require utilities? If so, what utilities shall be planned for the floating docks?
 - a. Yes, water and electricity utilities.
25. Please confirm that the floating docks will be seasonal and removed during the winter.
 - a. The seasonal impermanence of the float system is design dependent.
26. Is there an anticipated construction budget for the project?
 - a. No.
27. During the pre-bid site meeting, it was noted that the boardwalk shall match the adjacent property’s boardwalk. Will plans for the adjacent property’s boardwalk be provided?
 - a. Yes.
28. As part of our commitment to data security, we prefer to avoid the use of USB drives for file transfers to enhance the security of your data and protect against potential risks associated with the use of physical storage devices. Would it be acceptable to submit the electronic proposal via email or a secure site for your retrieval, instead of using a flash drive?
 - a. No.

The Landing Sewer Line Plan







Drawings From Amesbury OCED With Details For The Raised Wood

